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***MIRADA
COMMUNITY DEVELOPMENT DISTRICT***

Advanced Meeting Package

***Board of Supervisors
Regular Meeting***

***Tuesday
February 7, 2017***

9:00 a.m.

At:

***Residence Inn
2101 Northpointe Parkway
Lutz, Florida***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

Mirada Community Development District

DPFG Management & Consulting LLC
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Phone: 813-374-9105

Board of Supervisors
**Mirada Community
Development District**

Dear Board Members:

The Regular Meeting of the Board of Supervisors of Mirada Community Development District is scheduled for **Tuesday, February 7, 2017 at 9:00 a.m.** at the Residence Inn, 2101 Northpointe Parkway, Lutz, Florida, 33558.

The advanced copy of the agenda for the meeting is attached along with associated documentation for your consideration. Any additional support material will be forwarded to you under separate cover or distributed at the meeting.

The balance of the agenda is routine in nature and staff will present their reports at the meeting. In the meantime if you have any questions, please contact me.

Sincerely,

Paul Cusmano

Paul Cusmano
District Manager

MIRADA COMMUNITY DEVELOPMENT DISTRICT

Date of Meeting: Tuesday February 7, 2017
Time: 9:00 a.m.
Location: Residence Inn
2101 Northpointe Parkway
Lutz, Florida 33358

Conference Call No.: (563) 999-2090
Code: 686859

AGENDA

I. Roll Call

II. Audience Comments

III. Consent Agenda

- A. Approval of Minutes of January 3, 2017 Meeting Exhibit 1
- B. Approval of December Financial Statement Exhibit 2

IV. Business Matters

- A. Bond Participation Note Discussion
- B. Additional Matters

V. Staff Reports

- A. District Manager
- B. Attorney
- C. District Engineer

VI. Supervisors Requests

VII. Audience Questions and Comments on Other Items

VIII. Adjournment

EXHIBIT 1.

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**MINUTES OF MEETING
MIRADA
COMMUNITY DEVELOPMENT DISTRICT**

16 The Regular Meeting of the Board of Supervisors of the Mirada Community Development
17 District was held on Tuesday, January 3, 2017 at 9:00 a.m. at the Residence Inn, 2101 Northpointe
18 Parkway, Lutz, Florida

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FIRST ORDER OF BUSINESS – Roll Call

Mr. Cusmano called the meeting to order.

Present and constituting a quorum were:

Mike Lawson	Board Supervisor, Chairman
Doug Draper	Board Supervisor, Vice Chairman
Ted Sanders	Board Supervisor, Assistant Secretary

Also present were:

Paul Cusmano	District Manager
Mark Straley	District Counsel (<i>via phone</i>)
Tonja Stewart	District Engineer (<i>via phone</i>)

SECOND ORDER OF BUSINESS – Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS – Consent Agenda

A. Approval of Minutes from November 1, 2016 Meeting

Mr. Cusmano presented the November 1, 2016 Meeting Minutes and asked for comments, questions, or corrections.

On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board approved the minutes from the November 1, 2016 meeting for the Mirada Community Development District.

B. Acceptance of the November 2016 Unaudited Financial Statements

Mr. Cusmano presented the November 2016 Unaudited Financial Statements and asked for comments or questions.

On a MOTION by Mr. Lawson, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board accepted the November 2016 Unaudited Financial Statements for the Mirada Community Development District.

FOURTH ORDER OF BUSINESS – Business Matters

A. Approval of the Pasco County Property Appraiser UMC Agreement

Mr. Cusmano presented Pasco County Property Appraiser UMC Agreement and asked for comments or questions.

43 Mr. Lawson stated that Mike Wells is no longer Pasco County Property Appraiser. His
44 replacement is Gary Joiner.

45 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board
46 approved the Pasco County Property Appraiser UMC Agreement, as amended, for the Mirada
47 Community Development District.

48
49 **B. Bond Participation Note Discussion**
50 **(Document to follow under separate cover)**

51 Mr. Cusmano stated they still don't have all the documents in from the team.

52 Discussion ensued. Decision was made to CONTINUE this meeting to January 17, 2017.

53 **C. Additional Matters**

54 **FIFTH ORDER OF BUSINESS – Staff Reports**

55 **A. District Manager**

56 **B. District Attorney**

57 **C. District Engineer**

58 **SIXTH ORDER OF BUSINESS – Supervisors Requests**

59 **SEVENTH ORDER OF BUSINESS – Public Comments**

60 **EIGHTH ORDER OF BUSINESS – Continuation**

61 On a MOTION by Mr. Lawson, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board agreed
62 to CONTINUE this meeting to January 17, 2017 at 9:00 a.m. at the Residence Inn for the Mirada
63 Community Development District.

64
65 **Each person who decides to appeal any decision made by the Board with respect to any matter*
66 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
67 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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69 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
70 **meeting held on _____.**

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74 _____
75 **Signature**

74 _____
75 **Signature**

76
77 _____
78 **Printed Name**

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77 _____
78 **Printed Name**

78 **Title:** Secretary Assistant Secretary

78 **Title:** Chairman Vice Chairman

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EXHIBIT 2.

Mirada CDD
Community Development District

Financial Statements
Unaudited

Period ending
December 31, 2016

**MIRADA CDD
BALANCE SHEET
December 31, 2016**

	M GEN FUND	CAP FUND	CONSOLIDATED TOTAL
<u>ASSETS:</u>			
CASH	\$ (3)	\$ -	\$ (3)
ACCOUNTS RECEIVABLE	6,276	1,650	7,926
DEPOSIT	300	-	300
TOTAL ASSETS	\$ 6,573	\$ 1,650	\$ 8,223
<u>LIABILITIES:</u>			
ACCOUNTS PAYABLE	\$ 6,276	\$ 1,650	\$ 7,926
<u>FUND BALANCE:</u>			
RESTRICTED FOR:			
ASSIGNED:	-	-	-
UNASSIGNED:	297	-	297
TOTAL LIABILITIES & FUND BALANCE	\$ 6,573	\$ 1,650	\$ 8,223

**MIRADA CDD
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
FOR PERIOD STARTING OCTOBER 1, 2016 ENDING SEPTEMBER 30, 2017**

	FY2017 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
I. REVENUE				
SPECIAL ASSESSMENTS - OFF ROLL	-	-	-	-
DEVELOPER FUNDING	362,105	90,526	19,552	(70,975)
INTEREST	-	-	-	-
TOTAL REVENUE	362,105	90,526	19,552	(70,975)
II. EXPENDITURES				
ADMINISTRATIVE:				
SUPERVISORS COMPENSATION	12,000	3,000	1,380	1,621
PAYROLL PROCESSING	660	165	223	(58)
MANAGEMENT CONSULTING SERVICES	21,000	5,250	5,250	-
CONSTRUCTION ACCOUNTING SERVICES	9,000	2,250	-	2,250
PLANNING AND COORDINATING SERVICES	36,000	9,000	9,000	-
ADMINISTRATIVE SERVICES	3,500	875	-	875
BANK FEES	300	75	24	51
MISCELLANEOUS	500	125	-	125
AUDITING SERVICES	4,500	1,125	-	1,125
TRAVEL PER DIEM	-	-	8	(8)
INSURANCE	4,000	2,410	2,410	-
REGULATORY AND PERMIT FEES	175	175	175	-
LEGAL ADVERTISEMENTS	2,000	500	242	258
ENGINEERING SERVICES	4,000	1,000	-	1,000
LEGAL SERVICES	7,500	1,875	559	1,317
PERFORMANCE & WARRANTY BOND PREM.	-	-	700	(700)
WEBSITE HOSTING	720	180	357	(177)
ADMINISTRATIVE CONTINGENCY	-	-	-	-
TOTAL ADMINISTRATIVE	105,855	28,005	20,326	7,679
DEBT SERVICE ADMINISTRATION:				
DISSEMINATION AGENT	1,000	-	-	-
TRUSTEE FEES	4,500	-	-	-
ARBITRAGE	750	-	-	-
TOTAL DEBT SERVICE ADMINISTRATION	6,250	-	-	-
FIELD OPERATIONS:				
UTILITIES	-	-	198	(198)
FIELD MANAGEMENT	-	-	-	-
LANDSCAPE/FIELD CONTINGENCY	250,000	-	-	-
TOTAL FIELD OPERATIONS	250,000	-	198	(198)
TOTAL EXPENDITURES	362,105	28,005	20,524	7,481
EXCESS REVENUE OVER (UNDER) EXPEND.	-	62,521	(972)	(63,494)
FUND BALANCE - BEGINNING	-	-	1,270	1,270
FUND BALANCE - ENDING	\$ -	\$62,521	297	(62,224)

MIRADA CDD
CAPITAL PROJECTS FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
FOR PERIOD STARTING OCTOBER 1, 2016 ENDING SEPTEMBER 30, 2017

	<u>ACTUAL YEAR-TO-DATE</u>
REVENUE	
DEVELOPER FUNDING	1,650
MISCELLANEOUS REVENUE	-
TOTAL REVENUE	<u>1,650</u>
EXPENDITURES	
CONSTRUCTION IN PROGRESS	1,650
TOTAL EXPENDITURES	<u>1,650</u>
EXCESS REVENUE OVER (UNDER) EXPEND.	-
FUND BALANCE - BEGINNING	-
FUND BALANCE - ENDING	<u><u>-</u></u>

MIRADA CDD
Cash Reconciliation - General Fund
December 31, 2016

Balance Per Bank Statement	\$ 697.34
Less: Outstanding Checks	(700.00)
<i>Adjusted Bank Balance</i>	<u><u>\$ (2.66)</u></u>
Beginning Cash Balance Per Books	\$ 9.34
Cash Receipts	-
Cash Disbursements	(12.00)
<i>Balance Per Books</i>	<u><u>\$ (2.66)</u></u>

**Mirada CDD
Check Register
FY 2017**

DATE	CHECK NO.	PAYEE	TRANSACTION	DEPOSIT	DISBURSEMT	BALANCE
9/30/2016	EOM					1,133.76
10/14/2016		Developer Funding	GF 2016-09, 2017-01	8,585.65		9,719.41
10/14/2016	1014	DPFG	CDD/Field Mgmt - October		4,750.00	4,969.41
10/14/2016	1015	Egis Insurance & Risk Advisors	Insurance FY 2017		2,410.00	2,559.41
10/14/2016	1016	Stantec Consulting Services, Inc.	Engineering Svcs thru 8/26/16		916.00	1,643.41
10/14/2016	1017	Straley Robin Vericker	Legal Svcs thru 9/15/16		255.73	1,387.68
10/14/2016	1018	TECO	8/25-9/20 - 31126 Rd 52 Well		76.93	1,310.75
10/14/2016	1019	Venturesin.com, Inc.	Set Up/Domain Name		176.99	1,133.76
10/28/2016	1020	TECO	Electricity		113.79	1,019.97
10/31/2016	EOM	TOTALS		8,585.65	8,699.44	1,019.97
11/02/2016	80007	Ira Draper	BOS Mtg - 9/6/16		188.58	831.39
11/02/2016	80009DD	Lori Price	BOS Mtg - 9/6/16		183.45	647.94
11/02/2016	80008	Michael Lawson	BOS Mtg - 9/6/16		184.70	463.24
11/02/2016	ACH11022016	Paychex	Employee Tax - 9/6/16		96.65	366.59
11/02/2016	ACH110216	Paychex	EIB - payroll		77.25	289.34
11/09/2016		Developer Funding	GF 2017-2	184.80		474.14
11/10/2016	1021	Tampa Bay Times	Legal Ad		124.80	349.34
11/10/2016	1022	Venturesin.com, Inc.	Web Site Hosting - Oct		60.00	289.34
11/10/2016	ACH111016	Paychex	EIB - payroll		93.00	196.34
11/28/2016		Developer Funding	GF 2017-03	5,752.00		5,948.34
11/29/2016	1023	DPFG	CDD/Field Mgmt - Nov		4,750.00	1,198.34
11/29/2016	1024	FLORIDA DEPT OF ECONOMIC	Annual Filing Fee		175.00	1,023.34
11/29/2016	1025	Pasco County Tax Collector	UMC Agreement		700.00	323.34
11/29/2016	1026	Tampa Bay Times	Legal Ad		242.00	81.34
11/29/2016	1027	Venturesin.com, Inc.	Web Site Hosting - Nov		60.00	21.34
11/30/2016		Bank United	Bank Fee		12.00	9.34
11/30/2016	EOM	TOTALS		5,936.80	6,947.43	9.34
12/30/2016		Bank United	Bank Fee		12.00	-2.66
11/30/2016	EOM	TOTALS			12.00	(2.66)



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