

1 **MINUTES OF MEETING**
2 **MIRADA**
3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Mirada Community Development
5 District was held on Tuesday, August 2, 2016 at 9:00 a.m. at the Residence Inn, 2101 Northpointe
6 Parkway, Lutz, Florida.

7 **FIRST ORDER OF BUSINESS - Roll Call**

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9 Ms. Ramnarine called the meeting to order.

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11 Present and constituting a quorum were:

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13	Mike Lawson	Board Supervisor, Chairman
14	Doug Draper	Board Supervisor, Assistant Secretary
15	Ted Sanders	Board Supervisor, Assistant Secretary

16
17 Also present were:

18		
19	Nandra Ramnarine	District Manager-DPFG
20	Maik Aagaard	Managing Principal-DPFG
21	Patricia Comings-Thibault	District Manager-DPFG
22	Paul Cusmano	District manager-DPFG
23	Mark Straley	District Counsel (<i>via telephone</i>)
24	Vivek Babbar	District Counsel (<i>via telephone</i>)
25	Tonja Stewart	Interim District Engineer (<i>via telephone</i>)

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27 **SECOND ORDER OF BUSINESS – Public Comment Period**

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29 There being none, next item followed.

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31 **THIRD ORDER OF BUSINESS – Organizational Matters**

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33 **A. Oath of Office for Supervisors**

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35 Ms. Ramnarine stated that the Supervisors had previously taken their oaths and they are now part
36
37 of the public record.

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39 **B. Consideration of Resolution 2016-20 Canvassing and Certifying the Results of the
40 Landowners Election**

41 Ms. Ramnarine presented Resolution 2016-20 Canvassing and Certifying the Results of the
42
43 Landowners Election and asked for comments or questions.

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45	Mike Lawson	670 (4 Year Term)
46	Doug Draper	665 (4 Year Term)
47	Lori Price	660 (2 Year Term)
48	Ted Sanders	660 (2 Year Term)

49 Sean O'Connor 660 (2 Year Term)

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51 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adopted
52 Resolution **2016-20** Canvassing and Certifying the Results of the Landowners Election for the Mirada
53 Community Development District.

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55 **C. Consideration of Resolution 2016-21 Election of Officers**

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57 Ms. Ramnarine presented Resolution 2016-21 Election of Officers and asked for comments or
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59 questions.

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61 On a MOTION by Mr. Draper, SECONDED by Mr. Sanders, Mr. Lawson was appointed Chairman for
62 the Mirada Community Development District.

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64 On a MOTION by Mr. Lawson, SECONDED by Mr. Sanders, Mr. Draper was appointed Vice Chairman
65 for the Mirada Community Development District.

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67 On a MOTION by Mr. Lawson, SECONDED by Mr. Sanders, Mr. Cusmano was appointed Secretary for
68 the Mirada Community Development District.

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70 On a MOTION by Mr. Lawson, SECONDED by Mr. Sanders, Ms. Comings-Thibault was appointed
71 Assistant Secretary for the Mirada Community Development District.

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73 On a MOTION by Mr. Lawson, SECONDED by Mr. Sanders, Ms. Price, Mr. Sanders and Mr. O'Connor
74 were appointed Assistant Secretaries for the Mirada Community Development District.

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76 **FOURTH ORDER OF BUSINESS – Administrative Matters**

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78 **A. Approval of Minutes of May 16, 2016 Organizational Meeting**

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80 Ms. Ramnarine presented the Minutes of the May 16, 2016 Organizational Meeting and asked for
81
82 comments, questions or corrections.

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84 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board
85 approved the May 16, 2016 minutes for the Mirada Community Development District.

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87 **B. Acceptance of Check Register from June 2016**

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89 Ms. Ramnarine presented the Check Register from June 2016 and asked for comments or
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91 questions.

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93 On a MOTION by Mr. Lawson, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board
94 accepted the Check Register from June 2016 for the Mirada Community Development District.

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96 **FIFTH ORDER OF BUSINESS – Business Matters**

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A. Public Hearing Regarding Adoption of the 2016-2017 Proposed Budget

1. Open Public Hearing

Ms. Ramnarine requested a motion to open the Public Hearing.

On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board opened the Public Hearing for the Mirada Community Development District.

2. Presentation and Discussion of the 2016-2017 Proposed Budget

Ms. Ramnarine presented the 2016-2017 Proposed Budget for discussion and asked for comments or questions.

Discussion ensued.

3. Public Comment and Testimony

There being none, next item followed

4. Close Public Hearing

Ms. Ramnarine requested a motion to close the Public Hearing.

On a MOTION by Mr. Lawson, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board closed the Public Hearing for the Mirada Community Development District.

5. Consideration of Resolution 2016-22 Adopting the Annual Appropriation Budget

Ms. Ramnarine presented Resolution 2016-22 Adopting the Annual Appropriation Budget and asked for comments or questions.

On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adopted Resolution **2016-22** Adopting the Annual Appropriation Budget for the Mirada Community Development District.

B. Public Hearing Regarding Adoption of Rules of Procedure

1. Open Public Hearing

Ms. Ramnarine requested a motion to open the Public Hearing.

On a MOTION by Mr. Lawson, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board opened the Public Hearing for the Mirada Community Development District.

2. Presentation of Rules of Procedure

146 Ms. Ramnarine presented the 2016-2017 Rules of Procedure and asked for comments
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148 or questions.

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150 3. Public Comment and Testimony

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152 There being none, next item followed.

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155 4. Close Public Hearing

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157 Ms. Ramnarine requested a motion to close the Public Hearing.

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159 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board closed
160 the Public Hearing for the Mirada Community Development District.

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162 5. Consideration of Resolution 2016-23 Adopting the Rules of Procedure

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164 Ms. Ramnarine presented Resolution 2016-23 Adopting the Rules of Procedure and asked for
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166 comments or questions.

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168 On a MOTION by Mr. Lawson SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board
169 adopted Resolution **2016-23** Adopting the Rules of Procedure for the Mirada Community Development
170 District.

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172 C. Selection of District Engineer

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174 1. Response to RFQ from Stantec (*bound copies to be provided at meeting*)

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176 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, the Board approved Stantec as District
177 Engineer for the Mirada Community Development District.

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179 D. Review and Discussion of the Engineer's Report

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181 Ms. Stewart gave an overview of the report and asked for comments or questions.

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183 On a MOTION by Mr. Lawson, SECONDED by Mr. Sanders, the Board approved the Engineer's Report,
184 subject to any potential revisions that may be needed prior to the Public Hearing for the Mirada
185 Community Development District.

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187 E. Review and Discussion of the Master Assessment Methodology Report

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189 Mr. Aagaard presented the Master Assessment Methodology Report and asked for comments or
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191 questions.

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193 Discussion ensued.

194 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, the Board approved the Master Assessment
195 Methodology Report, subject to any refinement prior to the Public Hearing, for the Mirada Community
196 Development District.

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198 F. Consideration of Resolution 2016-24 Declaring Special Assessments

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200 Ms. Ramnarine presented Resolution 2016-24 Declaring Special Assessments and asked for

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202 comments or questions.

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204 Mr. Lawson noted that the estimated cost of project is incorrect. Mr. Aagaard said it would be

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206 corrected.

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208 On a MOTION by Mr. Lawson, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board
209 adopted Resolution **2016-24** Declaring Special Assessments, as amended, for the Mirada Community
210 Development District.

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212 G. Consideration of Resolution 2016-25 Setting the Public Hearing for Special Assessments

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214 Ms. Ramnarine presented Resolution 2016-25 Setting the Public Hearing for Special Assessments

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216 and asked for comments or questions.

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218 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adopted
219 Resolution **2016-25** Setting the Public Hearing for Special Assessments for September 6, 2016 at 5:30
220 p.m. at the Residence Inn, 2101 Northpointe Parkway, Lutz, Florida, for the Mirada Community
221 Development District.

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223 H. Ratification of Development Acquisition Agreement and Promissory Note

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225 Ms. Ramnarine presented the Development Acquisition Agreement and Promissory Note for

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227 ratification and asked for comments or questions.

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229 On a MOTION by Mr. Lawson, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board
230 ratified the Development Acquisition Agreement and Promissory Note for the Mirada Community
231 Development District.

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233 I. Consideration of Resolution 2016-26 Intent to Use Uniform Method of Collection

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235 Ms. Ramnarine presented Resolution 2016-26 Intent to Use Uniform Method of Collection and

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237 asked for comments or questions.

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239 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board adopted
240 Resolution **2016-26** Intent to Use Uniform Method of Collection for the Mirada Community
241 Development District.

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243 **SIXTH ORDER OF BUSINESS – Staff Reports**

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245 **A. District Manager**

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247 There being none, next item followed.

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249 **B. Attorney**

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251 There being none, next item followed.

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253 **C. District Engineer**

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255 There being none, next item followed.

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257 **SEVENTH ORDER OF BUSINESS – Supervisor Requests**

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259 There being none, next item followed.

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261 **EIGHTH ORDER OF BUSINESS – Audience Questions and Comments on Other Items**

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263 There being none, next item followed.

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265 **NINTH ORDER OF BUSINESS – Adjournment**

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267 On a MOTION by Mr. Lawson, SECONDED by Mr. Sanders, WITH ALL IN FAVOR, the Board
268 adjourned the meeting for the Mirada Community Development District.

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271 **Each person who decides to appeal any decision made by the Board with respect to any matter*
272 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
273 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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275 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
276 meeting held on Sept 9, 2016.

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280 Signature

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283 Printed Name

284 Title: Secretary Assistant Secretary

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Signature

Printed Name

Title: Chairman Vice Chairman